

*Hamilton. A city of progress.*

At the **City of Hamilton**, our vision is “to be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities”. With our rich history, culturally strong and diverse communities, blend of urban and rural attractions, and ideal location in the heart of the Golden Horseshoe, Hamilton is a vibrant community of neighbours. We are also a leading employer, with many opportunities to grow and excel. We invite you to share in our vision as part of the Transportation Energy and Facilities Division in the Public Works Department.

## **Fuel Systems & Supply Coordinator**

Reporting to the Supervisor, Materials Management and Fuel Control and as a member of a dynamic central fleet team, you will maintain, and assist in the delivery of efficient, effective fuel systems and supply service for the City’s fleet. This role will also see you participating in the coordination of the corporate fuel services portfolio. In order to excel in this function, you must have a background working with fuel systems and fuel supply, preferably within the fuel petroleum industry. You bring a demonstrated understanding of business accounting concepts as well as the use of physical and financial hedging. Experience in a computerized business environment, working with Word, Outlook, Access and Excel, is also essential. This position calls for familiarity with IT network functionality, and excellent communication and customer service skills. Ideally, you are aware of applicable acts and regulations, and hold a valid driver’s licence.

If you are interested in working alongside a dedicated team that’s contributing to the well-being of Hamilton’s residents, please visit [www.hamilton.ca/careers](http://www.hamilton.ca/careers) for position details and to **apply online**. Alternatively, you may send your resume, by **September 15, 2010**, quoting **competition number 6574**, to: **Staffing/Workforce Planning Specialist, Human Resources, c/o City Hall, 71 Main Street West, Hamilton, ON L8P 4Y5. Fax: 905-546-2650. In person: Standard Life Building, 120 King Street West, 9<sup>th</sup> Floor, Hamilton.**

*The City of Hamilton, an equal opportunity employer, values the diversity of our workforce and the knowledge of our people. We thank all who have applied, however, only those under consideration will be contacted.*

[www.hamilton.ca](http://www.hamilton.ca)